**GPHS Band Board Boosters Minutes**

**November 14, 2023**

**GP Band Room**

**In Attendance**: Tadd Morris, Mike Graves, Dzana Kovar, Kimberly Skrinde, Darci Halverson, Sarah McKinney, Michele Grant, Andrea and Daniel Leger

**Call to order: 7:00 pm**

**President’s Report: Jason Grant (via email)**

* Per Jason, online ordering for Concert Dresses/Percussion Polos received positive feedback. Asked for feedback re: student band hoodies and holiday fundraiser. Student Band Hoodies: Seems to be going well. Kimberly stated that as of this meeting there are approximately 25 orders. Holiday Fundraiser: Overall consensus is that the online ordering made things easier and was appreciated. Moving forward with online ordering, we need to pay more attention to the backend and how the orders are displayed in the Google Sheet. Specifically for the fundraiser, the report did not match the layout of paper order forms and required Darci to create a new spreadsheet and manually input the online orders in order to more easily track item quantities and match payments. Rather than have the items ordered listed in one box there should be a column for each item showing the quantity ordered. We also need to figure out why some orders did not go through. While some people noticed there was a problem and either resubmitted their order or emailed the Boosters and asked for clarification on what to do; there may be a few people who do not yet realize that their order did not go through. Darci hopes to be able to work with Stadium Flowers to quickly fill any additional orders early next week. Final notes on online ordering going forward, we should ask for a contact email AND phone number and remember there are fees associated with using PayPal that should be passed on the person ordering rather than be absorbed by the Band Boosters.
* Per Jason, the website is up to date and the Adult Spirit Wear Jotform/online ordering is ready to go live when approved. This will be put on hold until Kayla finishes her research on other fulfillment options. **(Action: Kayla)**

**Band Director’s Report: Tadd Morris**

* Northshore Jazz Festival is Saturday, November 18th. Signup Genius is live. Bus Chaperones (2) still needed. Students need to be reminded to bring a sack lunch and/or money for concession stand. **(Action: Tadd & Kimberly)**
* Future Grizzly Band Night will be Friday, January 12th. 8th grade band students are invited to play with Grizzly Pep Band at basketball game. Band Boosters to provide ice cream for 3rd quarter break. Volunteers to provide toppings. This is an annual event. However, we did not hold this event last year due to Tadd off on paternity leave. **(Action: Tadd, Mike, & Kimberly)**
* Drumline Festival will be moved to Saturday, March 16th due to many conflicting events already scheduled on Saturday, March 23rd. Tadd to send a “save the date” email to invitees before Thanksgiving. Tadd & Mike to work on inviting a “special guest” band (not UW Drumline) for this year’s event. We will need to trophies for 1st & 2nd place and create section awards (foam board plaques/may already have a template that can be updated). **(Action: Tadd, Mike, & Jason)**

**Treasurer’s Report: Mike Graves**

* Emailed October cash flow and budget reports.
* Swing Dance: Mike looking into using Eventbrite for ticket sales. Tickets will be $10. Dance instructor confirmed for this year’s event. She did mention that some of the music played last year was more “Foxtrot” than “Swing”. Overall response from group…”teach both”. Jenni Thoman taking care of Italian Soda Bar making it bigger this year. Everyone agreed to change the free dessert bar to a dessert/snack concession stand similar to what drama boosters do for their show concessions. Everything will be $2. Kimberly to put together a list of items to be donated for concession stand. Mike stated that we currently well stocked on napkins, plates, and utensils. In addition, decorations from last year can be reused. Committee can decide later if more decorations are needed. **(Action: Mike, Jenni, & Kimberly)**

**Secretary’s Report: Kimberly Skrinde**

* October meeting minutes were approved with noted change to Treasures report on $5000 surplus. Last sentences to be changed to “Further discussion needed to determine the best use of the extra funds.” Kimberly to make change and resend updated October minutes with November minutes. **(Action: Kimberly)**
* Kimberly noted designated seating area for band students during concerts needs to accommodate 120ish students. The first 4 rows do not provide enough seats. Kimberly volunteered to do a seat count to ensure there are enough seats for students at the next concert. Thank you Jason & Michele…Blue tape was the perfect solution to marking off designated rows. **(Action: Kimberly)**
* Andrea Leger has volunteered to make concert & event programs. Her programs for Wind Ensemble Halloween Concert and the Fall Jazz Concert were appreciated and well received. Next up will be the All Band Winter Concert program for December 7th and a program for the Swing Dance. Kimberly to ask Mr. Sackman for list of VVMS Jazz Band Student names to be included. **(Action: Andrea, Tadd, & Kimberly)**
* Kimberly to prepare an attendance/points spreadsheet for Tadd to post on the bulletin board outside the band room. **(Action: Tadd & Kimberly)**

**Fundraising Report: Kimberly Skrinde for Darci Halverson**

* Wreath Fundraiser pickup scheduled for Friday, November 17th. Final numbers not yet determined. It does seems like more students participated, but sales were less than previous years. Per Stadium Flowers, this is consistent with what they’ve seen so far this year. Darci to provide a list of students who participated for Kimberly to send a targeted email with pickup information. We do not want to broadcast Darci’s phone and home address to the whole distribution list or online. Darci hopes rectify any missing orders when meeting with families in person and will work with Stadium Flowers to quickly fill any additional orders early next week. Please refer to detailed discussion above re: online ordering above for planning next year’s fundraiser. Darci will work with Mike to finalize fundraising money collection and provide Dzana with a spreadsheet for updating student fundraising accounts in Charms. **(Action: Darci, Kimberly, Dzana, & Mike)**

**Uniform Report: Sarah McKinney**

* Grizzly Band Uniforms: The Veterans Day Parade is the last use of Grizzly Band Uniforms for this school year. Uniforms can be sent out for cleaning any time before Band Camp 2024. We will use the same company in Monroe. They will pickup the uniforms from GP and return them when they are cleaned. We discussed who will be paying for this cleaning - Band Boosters vs ASB/GPHS. Some research is needed to clarify who will be responsible for the cleaning cost for this year. The Boosters had agreed to pay for the cleaning this year and have budgeted for it. In addition, in February we will need to remind Tadd to include the cost of uniform cleaning in his budget requests for 24/25 school year. **(Action: Sarah, Mike, & Tadd)**
* Sarah and Michele are working on stain removal on a few of the jackets. **(Action: Sarah & Michele)**
* Per Mr. Sackman, VVMS Band Director, there are currently 90 students in Cadet/7th Grade Band and approximately 100 students 6th Grade Band at the South SSD elementary schools that feed into VVMS. If these numbers remain consistent we could see a significant increase in Grizzly Band participation.
* Band Gloves…we did not have enough new clean gloves for Grizzly Band to wear for Veterans Day Parade. No gloves were used. At this time, per Tadd, we will not use the gloves and will not order more.

**New & Unfinished Business**

* Band Hoodies: Sale will run through midnight November 17th. Jason has configured online form to automatically shut down at that time. Kayla will place order by Tuesday, November 21st to ensure delivery before Winter Break. A few parents have asked us to not give student their Band Hoodie since it a surprise Christmas gift. Kayla will need to consider that when planning for distribution. **(Action: Kayla)**
* First Basketball game day is Wednesday, November 29th, a double header with GBB @4pm and BBB @7pm. Call time for students is 3:30pm Band T or Hoodie required “uniform”/ticket into game. Pizza dinner to be provided by Boosters in between games at approximately 6pm. **(Action: Mike)** Signup needed for volunteers to run concession stand. **(Action: Kimberly)**
* Michele reminded everyone of the “Band Box” and why it is important that it is taken to every Band event and kept with the students so its contents are accessible when needed. It was agreed that the “Band Box” will be kept in the Uniform Closet and going forward Bus Chaperones will now be responsible for bringing the Band Box to/from Band events on the bus.
* Mike asked that the Hydration Coordinator be reminded of the cleaning protocol and make arrangements to return the jugs to the storage room on or before first basketball game on November 29th. **(Action: Kimberly)** In addition, the cooler and wagon should also be returned to the storage closet. The original wagon may be discarded if it is no longer usable.
* Mike shared that it had been brought to his attention that several individuals who were not named on the pass list had gotten into football games for free. We are not the only Booster Club that is given the opportunity to allow free admission to a limited number of volunteers and should not be abusing it. The Band Booster football game volunteers that are given free admission include: Hydration Coordinator, Bus Chaperones, Cheer Gear Booth setup/pregame sales. If we are running a concession stand setup/pregame sales volunteers are given free admission. In addition, Red, White, & Blue pregame dinner volunteers and senior recognition volunteers were granted free admission with the approval of the Athletic Director. Going forward, if you are not volunteering in one of the capacities listed, you are required to pay for admission. For Basketball Season, we have very few needs for volunteers and no one is given free admission to games.

**Meeting Adjourned: 8:05pm**

Next Meeting: December 12, 2023

Meeting dates for 2023-2024 School Year:

July 11, 2023

August 8, 2023

September 12, 2023 (All Parent)

October 10, 2023

November 14, 2023

December 12, 2023

January 9, 2024

February 13, 2024

March 12, 2024

April 9, 2024

May 14, 2024

June 11, 2024

All booster meetings take place in the band room from 7:00 pm – 8:30 pm (unless otherwise noted)