**GPHS Band Board Boosters Minutes**

**August 17, 2023**

**GP Practice Field**

**In Attendance**: Jason Grant, Mike Graves, Kimberly Skrinde, Darci Halverson, Sarah McKinny, Michele Grant, Kayla Shreve, Tyra Ohman, Naty O’Callaghan, Melissa Smith, Gaby Armienta, Jayson Styger, Roschelle Styger, Masko Hirame-Holcomb, Chris Holcomb, Jen Shevitz, Heidi Ellerbeck, Krestian Skrinde, Andrew Yeeles

**Call to order: 7:09 pm**

**President’s Report: Jason Grant**

* After a welcome and introductions, Jason let parents in attendance know that after attending two Booster meetings during the school year they will become full voting members.
* Band Camp recap was tabled until the end in order to complete the business items on the agenda.
* GP Band will have a booth in the “Club Hallway” across from Room #208 during Student Startup on Tuesday, August 22nd and Wednesday, August 23rd. The booth will be run by Grizzly Band Student Leadership.
* Concert Dress ordering in the past has been coordinated by the Band Boosters in order to allow our band families the advantage of bulk-rate pricing. However, the past few years the paper/check ordering system has become a cumbersome task for both Band Boosters and parents. In January 2023, the Booster Board voted to no longer facilitate/be the middle-man for required uniforms, including concert dresses and to refer students/parents to the website where they can order 1 of the 3 approved concert dresses on their own and have it shipped directly to them. However, during Band Camp this year when updating the concert dress ordering information it was discovered that the dress prices had increased significantly. Kayla Shreve reached out the dress company in hopes they would work with us to create an online ordering process for our band families that would still allow for bulk-rate pricing. That was not an option. However, creating our own online ordering system similar to Band Camp registrations is an option. Jason has begun creating the online ordering form. **A motion was made to reverse the Boards previous decision and facilitate/be the middle-man for concert dress ordering due cost savings and the ease of allowing families to order online. This motion was unanimously approved.** Mike advised that we do not need to pay sales tax due to our non-profit status, but dress pricing should include shipping/handling costs. In addition, there should be a cutoff date for ordering and payment via Venmo or PayPal will be fine. Currently set up for payment via PayPal like Band Camp. Also, order is not complete until payment is made. **(Action: Jason & Sarah)** Also, discussed was our concert dress sizing samples. Of the 3 dress styles (Corelli, Laurel, & Cadenza), we only have 1 sample of one style of the Cadenza and it did not seem as popular as the other styles. It was decided to no longer offer the Cadenza.

**Band Director’s Report: Tadd Morris**

* Tadd was not in attendance since the board meeting was held during Grizzly Band rehearsal.

**Treasurer’s Report: Mike Graves**

* Emailed July cash flow and budget reports. Hard copies of these reports were not available due to meeting outside. No significant budget issues to report.
* Mike reiterated the information regarding the Gambling License. It will take up to 5 months to get. In the meantime we can run a raffle each calendar year as long as sales/proceeds are less than or equal to $5K. The details on how to run the raffle and 50/50 vs donated prizes vs cash prizes would need to be discussed at a separate meeting if we decide to do a raffle during Football or Basketball season. It was noted that Wrestling does their raffle during the same season as Basketball. We would have to confirm there would be no conflict.
* Need to work on execution plan. **(Action: Darci)**
* Eric Larson creating an online ordering system for Drumline Polos. Percussion Ensemble students/families will be able to order their concert polos online directly from Eric. Need link and ordering process. **(Action: Mike** Can we also include Sprit Wear? Parents/families will appreciate the opportunity to order Band Hoodies and other Band Spirit Wear online. Kimberly checked in with Cheer Gear Coordinator Jenni Thoman. She’s pretty sure she is out or almost out of Spirit Wear items (beanie, scarf, blanket, etc.). She will take inventory soon and let Mike know what she needs. Mike will let the board know if an order is necessary and order with Eric. **(Action: Jenni & Mike)** Are we able to have our booth at game on Sept. 1st since technically it is a home game for Snohomish. Janson to check with new AD Rory Rosenbach. In addition, Jason will confirm that our FB volunteers are still offered free admission. **(Action: Jason)**

**Secretary’s Report: Kimberly Skrinde**

* Emailed July meeting minutes were approved.
* Kimberly reviewed the volunteer needs (job title & description) for each FB game: bus chaperones, cheer gear booth, hydration coordinator, 3rd Qtr section guards, and concession stand as needed for at least one game TBD after school starts. Tadd will sign us up. At least one concession stand volunteer needs to have a Food Handler’s Permit. Kimberly to prepare Signup Genius for donation and volunteer needs for Sept. 1st game. **Jayson Styger volunteered to be the Hydration Coordinator** for the entire FB season. He will pick up water coolers at Grizzly Band rehearsal on Thursday, August 31. **(Action: Kimberly)**
* All Parent Meeting is scheduled for Tuesday, Sept. 12th at which is the same day as the Sept. Board Meeting. Typically Board meets beforehand to take care of any pending business and finalize needs for Parent Meeting. The PowerPoint slides Kimberly prepared for last year’s parent meeting really helped keep the meeting on track and ensured that we covered everything Band that the parent’s should know. Kimberly to review/update the PowerPoint with Jason and Tadd and then send to the Board to review. Noah Skrinde to do AV. **(Action: Kimberly & Jason)**

**Fundraising Report: Darci Halverson**

* Raffle: see discussion above re: gambling license, etc.
* Wreath Fundraiser: announcement and information to be announced at All Parent Meeting. The Wreath Fundraiser, although always successful, it is also become difficult due to the paper/check ordering system. It was suggested that this fundraiser/ordering system could be setup online similar to the concert dress ordering system. Darci to provide Jason information needed to prepare the online form. **(Action: Darci & Jason)**
* MOD Pizza: Darci to look at a date at the beginning of Sept. **(Action: Darci)**
* McDonald’s: Darci had trouble finding information online about this fundraiser and how it works. Several parents expressed familiarity with this fundraiser which is similar to the Applebee’s fundraiser. Portion of sales on a certain day OR larger percentage of sales if we provide volunteer workers during the fundraiser set day/time. In addition, based on another McDonald’s fundraiser the manager gave 100% of all cookie sales AND a percentage of food sales during the fundraiser set day/time. Everyone like the 100% of cookie sales idea. Darci to look into this option more. **(Action: Darci with Tyra)**
* Additional fundraising idea included just promoting straight donations with maybe some friendly completion between Grizzly Band sections or Band classes. Everyone liked the idea & the name “Fill the Tuba” Fundraiser.

**Uniform Report: Sarah McKinney**

* **Sarah was introduced as the new Uniform Coordinator.** Big THANKS given to volunteers who helped get 96 Grizzly Band members fitted for uniforms in record time. We are in the process of documenting the steps that helped to make this happen. **(Action: Sarah, Michele, Tyra, Kayla, & Kimberly)**
* Uniform alterations: Big THANK YOU to Naty for stepping in to do simple alterations during Band Camp including sewing many buttons, hemming sleeves/pants, and taking in 3 pairs of pants. Kimberly has been in touch with our other alterations specialist who has been out of town. She is returning from vacation during the meeting, but will be at rehearsal next Thursday, 8/24 to discuss the additional/more complicated alterations of pants and jackets. **(Action: Sarah & Kimberly)**
* Band T’s distributed during Band Camp eliminated our stock of certain sizes (S, ?, XXL). During Band Camp, Eric recommended ordering additional Band T’s with a run of Band Hoodies to save a second $51 setup fee since the graphic on the front of both items is the same. Sarah to review stock of Band T’s to determine what we might need to order in Sept. with an order of Band Hoodies. Price breakdown based on total quantity ordered. Student pricing for Band Hoodies will reflect a shared cost of the setup fee. **(Action: Sarah & Mike)**
* Concert dresses: see discussion above re: concert dresses and new ordering method for this year. Final cutoff date for orders is tentatively Sept. 22nd.
* Remind Grizzly Band students and families re: the required ALL BLACK shoes & socks requirement. The students were told this during Band Camp and this is included in the uniform document which is available at grizzlyband.org/forms. This information should be shared at Student Startup, Parent Meeting, and in an email to families re: concert uniforms in Sept. Kimberly to include in next week’s Band Happenings. **(Action: Sarah & Kimberly)**

**New & Unfinished Business**

* Band photographer, Jason Kim, appreciated all the extra help during picture day and how smoothly it ran. Said it was “the best” Grizzly Band picture day in many years. Proofs for individual photos, section photos, and group photos have been shared with Grizzly Band families.
* Tyra Ohman was has volunteered to learn the position of treasurer so that she is prepared to be nominated Treasurer in June 2024.
* Red, White, & Blue game day schedule: students will arrive at GP at 3pm and take busses over to Snohomish HS/Veteran’s Memorial Stadium to rehearse halftime show with the Snohomish Band. Grizzly Band uniforms will be transported to Snohomish. All band students will change into uniforms after dinner and walk over to the stadium for pre-game. Band Boosters and families from both schools will provide dinner for both bands around 4:30pm. Snohomish Band Boosters will provide pizza taking care this year to ensure there is plenty of pizza for students and volunteers GP Band Boosters will provide plates, napkins, pop/water, and cookies. Kimberly to prepare Signup Genius for donation and volunteer (see discussion above re: ongoing FB volunteer needs) needs for Sept. 1st game. Extra parent volunteers will be needed to setup, serve, and cleanup dinner. **(Action: Kimberly)**
* Jason needs to be set up with administrative access in Charms **(Action: Kimberly)**
* The sousaphone covers need to be repaired or replaced. **(Action: Sarah/Kayla)**

**Meeting Adjourned: 8:06pm**

The meeting was followed by an informal discussion of what worked well at Band Camp and areas that might need improvement. See discussion notes**\***.

**\*This will be sent out separately, but will be included with final draft of August minutes.**

Next Meeting: September 12, 2023 (before All Parent Meeting)

Meeting dates for 2023-2024 School Year:

July 11, 2023

August 8, 2023

September 12, 2023 (All Parent)

October 10, 2023

November 14, 2023

December 12, 2023

January 9, 2024

February 13, 2024

March 12, 2024

April 9, 2024

May 14, 2024

June 11, 2024

All booster meetings take place in the band room from 7:00 pm – 8:30 pm (unless otherwise noted)